Partner Information Sheet

For Prospective Incoming Students

Address	Szent István University Erasmus Office Páter Károly u. 1. 2100-Gödöllő Hungary
Institutional Coordinator	Dr. Zsuzsanna Tarr tarr.zsuzsanna@fh.szie.hu +36 28 522 000 / Ext. 1017
Incoming Coordinator **GÖDÖLLŐ CAMPUS**	Edit Szabadszállási erasmus-in-godollo@szie.hu +36 28 522 000 / Ext. 1027
Outgoing Coordinator **GÖDÖLLŐ CAMPUS**	Henrietta Kátai erasmus-out-godollo@szie.hu +36 28 522 000 / Ext. 2172
Faculty coordinators:	**BUDA CAMPUS:** 1118 Budapest, Villányi út 35-43. (Former faculties of Budapest Corvinus University **Faculty of Food Science** **Virág Borus:** borus.virag@fh.szie.hu +36 1 305 7294 **Faculty of Horticultural Science:** Dr. Zsuzsanna Vegvari-Kothencz kothencz.zsuzsanna@kertk.szie.hu +36 1 305 7314 **Faculty of Landscape Architecture:** Orsolya Nagy Zsuzsanna nagy.orsolya.zsuzsanna@tajk.szie.hu +36-1-305-7592 **Ybl Miklós Faculty of Architecture and Civil Engineering** 1146 Budapest, Thököly út 74. Zsuzsanna Sándor sandor.zsuzsa@ybl.szie.hu +36 1 883 7801 **Faculty of Economics, Agriculture and Health Studies** 5600 Békéscsaba, Bajza u. 33. kiss.csilla@gk.szie.hu +36 66 524700 / 1031
Internet Address	http://sziu.hu/exchange-programmes
Erasmus ID Code **EUC number**	HU GODOLLO01 49639-IC-1-2002-1-HU-ERASMUS-EUC-1

Deadlines

Autumn Semester	**Spring Semester**
Nomination: 31 May	Nomination: 15 November
Application: 15 June	Application: 01 December

Application Procedure

The partner University selects students for the exchange program and nominates them for the exchange semester/year stay.

Nomination

To nominate your students to the faculties of **GÖDÖLLŐ Campus** (Faculty of Agricultural and Environmental Sciences / Faculty of Economics and Social Sciences **/** Faculty of Mechanical Engineering**) please CLICK ON THIS LINK.**

To nominate your students to the faculties of **BUDA Campus**:

- Faculty of Food Science: please **click on this link**
- Faculty of Horticultural Science: please **click on this link**
- Faculty of Landscape Architecture: please **click on this link**

After an acknowledgement email from Szent István University, the students register in our **online application** system and complete the application procedure.

The following documents will have to be uploaded into the online system:

- Completed application form for **ERASMUS Students** or application form for **Bilateral Exchange Students**
  (application form for EGT and Credit Mobility Students will be available later!)
- Brief letter of motivation (one page maximum)
- CV (Europass format) in English
- Official transcripts of previous records
- Proof of upper intermediate (B2) English ability[1]

To nominate and apply to the

- Ybl Miklós Faculty of Architecture and Civil Engineering BUDAPEST
  contact the faculty coordinator: sandor.zsuzsa@ybl.szie.hu

- Faculty of Economics, Agriculture and Health Studies BÉKÉSCSABA
  contact the faculty coordinator: kiss.csilla@gk.szie.hu

[1] *Students must possess a B2 (upper-intermediate) level of English Knowledge (speaking, listening and reading). Proof of this may be in the form of TOEFL (paper: 500 / IBT: 65), IELTS (6 band) or any official language examination. Students without an official certification face the possibility of not being accepted by Szent István University. Such cases are handled on a case-by-case basis through consulting with the home university's coordinator.*

Academic Information

Autumn Semester Dates	Orientation Week	30 August – 2 September 2016
	Lecture Period:	5 September – 12 December
	Exam Period:	15 December – 31 January
	National Holidays in 2016	23 Oct, 1 Nov, 25-26 Dec, 1 Jan
	Winter Holiday	22 Dec – 2 Jan
Spring Semester Dates	Orientation Week	31 January - 3 February 2017
	Lecture Period:	6 February – 12 May
	Exam Period:	15 May – 30 June
	National Holidays in 2017	15 March, Easter, Pentecost
	Spring Holiday	17-23 April
Semester Workload	European Union rules require all Erasmus students complete at least 15 ECTS credits per semester. We recommend that students register for approximately 30 ECTS credits to make the most of their time abroad.	

Accommodation

Szent István University, Gödöllő offers on-campus accommodation to all exchange students. The newly renovated rooms offer students a comfortable environment for study and relaxing. High speed Internet (wired) is present in all rooms and cooking facilities are also available. We recommend this solution to students, as they have quick and easy access to their classes in Gödöllő, as well as plenty of transportation options running regularly to Budapest right at their doorstep.

Prices	Single occupancy: 55,000HUF (~190€) /month Double occupancy: 44,000HUF (~150€) /person/month	
Deadlines	**Autumn Semester**	**Spring Semester**
	Booking: 1 July	Booking: 1 December
	Payment: 31 August	Payment: 15 January

Students must book a room on a semester basis (5 months) up front (**non-refundable**). Students are also able to find off-campus housing on their own. However, we suggest that students exercise caution when doing so and bring along a local friend. Those who do not wish to stay in the hostel for the entire 5 months have the option of booking a room at a daily rate of 3600HUF while they seek alternative accommodation.

Non-EU students who need to apply for a visa **must** book and pay for an entire semester to receive proof of accommodation for their visa application. The hostel will not issue this document for short stay guests.

For more information please contact the hostel at lendvai.agnes@fh.szie.hu, or have a look at the student hostel website at www.sziekollegium.hu/en .

Students can also choose to stay in Budapest which is easily accessible by train, suburbain train and bus from Gödöllő. Those who apply for Faculty of Economics and Social Sciences, please be aware that some of the subjects are taught in Budapest too. Those students have to find accommodation by themselves (http://huniversity.hu/ www.tmc.co.hu https://www.facebook.com/groups/budapestlets https://www.facebook.com/pages/Erasmus-Rooms-and-Flats-in-Budapest/201704646535237?ref=br_rs) or with the help of ESN SZIE - Erasmus Student Network voluntary students.

ESN SZIE is a Hungarian section of an international student organization which helps and deals with Erasmus students. The team helps and takes care of exchange students during their staying at our university. For more information visit http://szie.esn.hu/ or https://www.facebook.com/ESNSZIE?fref=ts

Estimated Costs of Living

Hungary is relatively inexpensive compared to other European nations. Below you will find the estimated average costs of living for exchange students at SZIU.

Monthly Housing costs	150 - 190 € (in dormitory)
Monthly food costs	100 - 150 €
Public Transportation	~15 € (Monthly ticket) - ~5 € (Monthly Train ticket from Gödöllő to Budapest)
Health Insurance	~65 €/month
Misc. Costs	100 - 200 €/month
Costs of basic things:	Beer from store: 0.75 € Beer from pub: 2-4 € Loaf of bread: 1 € Candy bar: 0.5 €

Getting around in Hungary

Szent István University is located in Gödöllő, just 36km outside of the capital city of Hungary. There are three forms of public transportation available for traveling between Gödöllő and Budapest. The train and suburban light rail stations are located directly adjacent to the SZIU campus (5-minute walk from dormitories).

Visa Requirements/Residence Permit

Students traveling to Szent István University from outside of the EU will be required to obtain a visa for entry into Hungary. Students must apply for a visa at the Hungarian Embassy or Consulate located in their country. We recommend that students consult their local Hungarian Embassy or Consulate for detailed information on the requirements. Students who will stay in Hungary for longer than 90 days must apply for a residence permit at the regional directorate of the Office for Immigration and Nationality after they arrive.

Health Insurance

All students are required to have full medical insurance coverage for their entire stay in Hungary. Students from other European Union countries can obtain an EU medical card at home before they come. Students from outside of the EU are required to purchase an insurance policy which will cover any medical costs that might arise during their stay. We recommend that students obtain insurance in their home countries. However, it is possible for students to purchase an insurance policy after they arrive. Typical costs of such a policy are around 60-70 Euros per month for full coverage.

Banking in Hungary

ATMs are readily available throughout Hungary and most bank cards are recognized. However, students should note that ATM fees can add up from both your home bank and the owner of the ATM and become quite expensive over time. For this reason, we recommend that students open a local bank account to avoid excessive fees. Most students transfer money monthly from their home bank account to their local account. For more information on banking, students should contact the ERASMUS office at SZIE.